

Security University Testing

APPLICANT APPLICATION and ENDORSEMENT FORM

Please complete online or legibly print in black or blue ink all information. Email back application@su-testing.net
Please attach Candidate's resume (curriculum vitae) and E-mail to resume@su-testing.com

Or mail signed form to: Security University Testing Programs,
Attn: Applications and Endorsements, 510 Spring Street, suite 130 Herndon VA 20170 USA
SU Q/ISP CANDIDATE APPLICATION and ENDORSEMENT INFORMATION

(Last Name/Surname:)
(First Name/Given:)
(Testrac Student ID / Examination Number as assigned by SU)

For which Security University Certification are you requesting: Select One:

Q/ISP® _____
Q/EH® _____
Q/SA® _____
Q/PTL® _____
Q/FE® _____
Q/ND® _____

APPLICATION and ENDORSER INFORMATION (see pages 3 & 4 for Application and Endorsement Guidelines)

(Last Name/Surname:)
(First Name/Given:)
(Email Address:)
(Phone:)
(Fax Number:)

APPLICANT AGREEMENT

I have read the SUT Code of Ethics and hereby confirm that I will comply with it in the future. All information provided by me in this application is true to the best of my knowledge. SUT may, at its sole discretion, make inquiry of individuals and organizations directly or indirectly referenced in any part of this application to verify the accuracy and completeness of the information I have provided. I further agree to cooperate in any such investigation by SUT regarding the information I have provided, including my criminal history. I understand that providing any information that is fraudulent or failing to completely or accurately disclose facts known to me, or my failure to cooperate in any inquiry by SUT into the information I have provided, will result in the refusal of SUT to issue the credential to me, and being forever barred from ever holding the credential.

Any action arising out of the application, the examination, or the certification must be brought to Arbitration in the State of Virginia, the county of Fairfax, USA and shall be governed by the laws of the State of Virginia.

I HAVE READ AND UNDERSTAND THESE STATEMENTS AND INTEND TO BE LEGALLY BOUND BY THEM.

Signature _____

Date: _____

APPLICATION

I _____, hereby affirm that I am (in "Good Standing"- see description on page 2)

Select One:

Q/ISP® (Certification #:)

(Position/Job Title:)

and that I have agreed to the Security University Code of Conduct and am in Good Standing with Security University Certifications AMF (Annual Maintenance Fees) and CPE's.

Submitted this, the _____ day of _____, 20

(Endorser's Signature (Print and Sign, or Online Signature):

"Member in Good Standing" (Click to sign)) Signature field is unsigned

Candidate Confidentiality Agreement

To ensure the integrity of the Q/ISP Certifications all candidates must sign the Candidate Confidentiality Agreement that follows: I understand, acknowledge and agree:

- That the questions and answers of the exam are the exclusive and confidential property of SUT and are protected by SUT's intellectual property rights;
- That I will not disclose the exam questions or answers or discuss any of the content of the exam materials with any person, without prior written approval of SUT;
- That I will not remove from the examination room any exam materials of any kind provided to you or any other material related to the exam, including, without limitation, any notes or calculations;
- That I will not copy or attempt to make copies (written, photocopied, or otherwise) of any exam material, including, without limitation, any exam questions or answers;
- That I will not sell, license, distribute, give away, or obtain from any other source other than SUT the exam materials, questions or answers.
- I agree that my obligations under this Agreement shall continue in effect after the examination and, if applicable, after termination of my certification, regardless of the reason or reasons for termination, and whether such termination is voluntary or involuntary.

Signature: _____ Date: _____

ENDORSEMENT

I _____, hereby affirm that I am (in "Good Standing"- see description on page 2)

Select One:

Q/ISP® (Certification #:)

(Position/Job Title:)

and that I personally know the candidate named above. What is your relationship to the Candidate?

Check all that apply:

- Teacher
- Student
- Mentor
- Supervisor
- Manager
- Professional Colleague

How long have you known the applicant?

I assert and affirm that I have reviewed the attached documentation, and other evidence as necessary, and to the best of my knowledge: (check all that apply):

- The information fairly represents the candidate's experience.
- The candidate is of good character and reputation.
- The candidate has not been suspected, charged, indicted, or convicted of any crime.
- The candidate is competent to render professional service to principals without supervision.

I give this endorsement freely and without any conflict of interest, am acting in my professional capacity, subject to the profession and to my peers, recognizing that material misrepresentations or omissions may make me subject to discipline, and recognizing that the integrity of the certification depends upon the quality of my endorsement.

Submitted this, the _____ day of _____, 20

(Endorser's Signature (Print and Sign, or Online Signature):

"Member in Good Standing" (Click to sign)) Signature field is unsigned

"MEMBER IN GOOD STANDING"

To remain in good standing, members must:

- 1.) Abide by the Security University Code of Ethics (<https://www.Securityuniversity.net/ethics>);
- 2.) Submit Annual Maintenance Fees (AMFs) upon receipt of annual invoices; and
- 3.) Obtain and submit the required Continuing Professional Education (CPE) credits.

Upon certification, SU members may use their designations (Q/ISP, Q/EH, Q/SA, Q/PTL, Q/FE, Q/ND, Q/LIP, Q/SSE, Q/CA, Q/WAD, etc) subject to Security University Testing Logo Guidelines - as long as their certification remains in "good standing".

Members in "good standing" have the right to elect SUT Board members and commissioners, attend Security University Testing annual meeting, volunteer for various committees and activities, provide endorsement of a candidate for an SUT certification and participate on SUT Committees.

FOR OFFICE USE ONLY

ENDORSER'S GUIDELINES

Please send completed endorsement form and any candidate files, or records to:

Security University Testing Programs, Attn: Endorsements, 510 Spring St, Suite 130 Herndon VA 20170

Phone: 1.877-357-7744 Email: endorsements@su-testing.com

When acting as an Endorser, you assume the responsibility of confirming the background and qualifications for the candidate you are endorsing. Below are a set of guidelines that you must consider and follow before you complete and sign the endorsement form. These guidelines should be used as a checklist throughout the endorser's review process and should be submitted along with the signed form.

To Qualify for the Q/ISP®, Q/EH, Q/SA, Q/PTL, Q/FE, Q/ND credential, a candidate must:

Demonstrate that they have the minimum requirement for certification, which is 2 (2) years of professional and relevant work experience in Information Security or Information Assurance, or 2 (2) years of work experience with an applicable college degree or a credential.

YES

NO

To qualify for the Q/CA® credential, a candidate must:

The Q/CA candidate must have a minimum of two years of direct full-time security professional work experience in Certification and Accreditation of systems. Valid professional experience includes the direct application of appropriate certification and accreditation, knowledge in certification and accreditation related work performed as a practitioner, auditor, consultant, vendor, investigator or instructor.

YES

NO

To qualify for the Q/LIP® credential, a candidate must:

Demonstrate that they have the minimum requirements for certification which is two (2) years or more of recent professional experience in ISMS Systems or one or more of the Q/LIP domains with an applicable college degree in an IT discipline.

YES

NO

To qualify for the Q/SSE® credential, a candidate must:

Demonstrate that they have the minimum requirements for certification which is two (2) years or more of recent professional experience in the Q/SSE domains with an applicable college degree in an IT coding discipline.

YES

NO

The endorser shall begin the candidates self evaluation documentation, including the resume received from the candidate.

The evaluation shall include the following process:

YES

NO

Step 1 - Consistency Evaluation. A comparison shall be made of the job information provided on the resume to the requirement. Any discrepancies, or apparent discrepancies, shall be noted and recorded on the resume.

Step 2 - Job Verification. Each job listed on the resume as professional information security experience relating to requirements for certification must be validated. Using the contact information provided for each employer, the Endorser will verify that the candidate was indeed employed in the position listed. If necessary, employment verification can be simply and quickly done over the phone. As long as the endorser speaks with the immediate superior and asks to verify employment information. The employer should not divulge any of the candidates information, but merely answering yes/no questions about employment and duties. If not, the endorser can move back to more general questions of employment term and title, then comment in their endorsement form that they attempted to verify responsibilities, but were unable. Any jobs/positions listed on the resume that cannot be verified shall be noted and recorded on the resume.

YES

NO

Step 3 - Determination if Jobs/Positions Constitute Professional Experience. Determining what jobs constitute professional experience and corresponding description of duties. For each job/position listed on the IT/ IS/ IA resume the Endorser will conduct the comparison and note on the resume if there is not sufficient experience including number of months credited as professional experience towards the requirement.

At the end of the process, the total number of months credited as experience must be totaled and must equal the number of years required for the specific certification to determine if the minimum experience requirement has been met. If they have been met, the Endorser must complete and sign the Endorsement form.

Endorser to send endorsement form to Security University testing as listed on page 1.

Professional Experience Guidelines.

Experience in the specified certifications qualifies as security experience but does not qualify as validated hands-on professional experience which can only be achieved from providing the required Certification Practical. Non-professional work, even in the applicable certifications does not satisfy the Q/ISP validation requirement. Professional work is compensated by salary, retainer, fee, or commission or pay by per hour. SU does not exempt wage and hour workers from Security University Certifications.